

MINUTES OF CLARIFICATION MEETING

DESIGN, MANUFACTURE, AND DELIVERY OF MULTI-PURPOSE VESSEL FOR THE TRANSNET NATIONAL PORTS AUTHORITY FOR THE PORT OF CAPE TOWN, (HEREAFTER REFERRED TO AS TNPA).

RFP NO.: TNPA/2022/09/1065/12095/RFP

VENUE: VIRTUAL MEETING VIA Microsoft Teams

DATE AND TIME: 06 MARCH 2023, AT 11H00

MINUTES

NO.	MATTERS DISCUSSED	INITIALS
1.	IN ATTENDANCE: Transnet National Ports Authority (TNPA) Wandisa Kula. WK (Contract Specialist) Stephen Bailey, SB (Project Manager) Sandile Zondi, SZ (Cost Engineer) Michael Mararakanye, MM (Project Planner) Luvuyo Jekwa, LJ (Chief Harbour Master's Office) Terrence Vilakazi, TV (Safety Practitioner) Kabelo Masemola, KM (Governance, Monitoring and Compliance Manager) Ndwekazi Kalazana. NK (Governance, Monitoring and Compliance Intern) Salathiso Xoxo, SX (Supplier Development Analyst) APOLOGIES: Mbaliyamaswazi Maqekeni (Procurement Manager) Bidders in attendance Refer to teams' attendance register (Annexure A)	
2.	APOLOGIES	
2.1	None	
3.	WELCOMING	
3.1	Wandisa Kula (WK) welcomed all in attendance to the clarification meeting and presented the agenda for the meeting.	WK
3.2	WK gave an opportunity to all in attendance to introduce themselves.	
3.3	WK did the safety and evacuation procedure.	
4.	Technical Presentation	
4.1	WK handed over to Stephen Bailey (SB), the TNPA appointed project manager, to present the background and scope of work. All questions were reserved for after the presentation. (Pls refer to Annexure B2 – Two Replacement Launches Presentation) SB opened the floor of questions following his presentation.	SB

5.	Technical Questions	
5.1	<p>Bidder</p> <p>Q1 – With regards to the threshold of 60 points to 60%, the first part of TNPA's evaluation says that the company and then it says they're between brackets, not individuals experiencing successfully designing, building, commissioning, handing over similar vessel.</p> <p>Does a company who doesn't have 15 years' experience get automatically disqualified even though they have individual that have built many ships in the past and have all the resource, money, insurances and everything in place to build the vessel?</p> <p>Transnet Response.</p> <p>A1: As TNPA or Transnet, we award this type of business to a company, not an individual, and the purpose of the technical evaluation it is to assess whether your organization has completed a motorized vessel and delivered to their client. A mechanism has been explained earlier in the chat of how to closes the gap of individuals.</p> <p>The focus is not to appoint a specialist individual to build a boat, TNPA wants a company that has the capacity and the proven track record of the building vessels. (LJ)</p>	
5.2	<p>Bidder</p> <p>Q2: We are an outsourcing business; we get suppliers to do the work and then we supply to the department. We don't have 15 years' experience, does this mean we are we non-compliant or do we have to subcontract?</p> <p>Transnet's Response</p> <p>A2: An answer will be sourced during the meeting or will be responded to with the minutes, (WK)</p> <p>Refer to Annexure C" Briefing Session Deferred Clarifications"</p> <p>Bidder</p> <p>Q: Will bidders be disqualified if they do not provide Primavera, will there be separate portal to submit Primavera and will it only be PDF that need to be submitted on the Transnet portal?</p> <p>Transnet's Response</p> <p>A: Bidders can submit a PDF, but on the Primavera or Microsoft project. (MM)</p>	

6.	Commercial Questions	
6.1	<p>Bidder Q: Where is the RFP document ending with Tender Document Multipurpose Vessel TNPA-2022-09-1065-12095-RFP- Addendum 2 in the Transnet portal</p> <p>Transnet's Response A: The National Treasury portal is the official port for advertising, the Transnet portal is mainly used for the submission of tender documents and as an add on or second portal to the National Treasury portal to access the tender documents. Bidders are encouraged to access tender documents and updated documents in the National Treasury portal (WK)</p>	
6.2	<p>Bidder Q: Will the presentation be uploaded on the E portal and TNPA website for us to access?</p> <p>Transnet's Response A: After the briefing session, minutes will be drafted and sent within 5 working days to all the attendees with the presentation. Attendees are to also send their T2.2-01 Attendance certificate for WK to sign.</p>	
6.3	<p>Bidder Q: What is the Validity end date for the tender?</p> <p>Transnet's Response A: Will be sent with the minutes, (WK)</p> <p>Refer to Annexure C" Briefing Session Deferred Clarifications"</p>	
7.	Evaluation Methodology	
7.1	WK presented Transnet's stages of evaluation and the evaluation methodology. WK explained the process of evaluation related to the administrative evaluation.	
7.2	WK further explained that failure to submit the Stage One: "Eligibility Criteria Schedule - Certificate of attendance at ` Compulsory Tender Clarification Meeting" will result in disqualification. Bidders advancing to the next stage of evaluation, which is the technical evaluation stage, must achieve a minimum of 60 points to move onto the next stage of evaluation namely price and preference.	
8.	Contract Data	
8.1	<p>Bidder Q: It's not clear whether there's a local content requirement or not?</p> <p>Transnet's Response A: There is no local content requirement and the RPF document that ends with Tender Document Multipurpose Vessel TNPA-2022-09-1065-12095-RFP- Addendum 2 has no local content requirement (WK)</p>	

8.	General	
8.1	WK indicated to the bidders that he will be sending to the all those in attendance, with in five (5) working days, all the documents, minutes, presentations, etc. to all attendees.	
8.2	All request for information must be communicated to Wandisa Kula before the cut-off time and date for clarification request.	
9.	Closure	
	WK thanked everyone for attending the compulsory session and concluded the meeting	

Prepared by:


Wandisa Kula

Date 06 March 2023